

# Deutsche Bahn AG

## Leaflet: Sample Order

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11.06.2020

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**Change to Purchase Order** 0099 / ABC / 23456789 Always specify in correspondence!

The purchase order will be made on behalf and on account of DB AG Konzernleitung  
Please note the different VAT ID: DE811569869

Vendor: 12345678

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1 transmitted order number

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**Change to Purchase Order** 0099 / ABC / 23456789

**Service Start:** 01.04.2020      **Terms of Payment:** within 30 days Due net  
**Service End:** 30.06.2020

**Description:** \_\_\_\_\_ Currency: EUR

Item	Material / Service	Amount	Unit	Price per Unit	Value
00020	XYZ	100,00	hours	15,00	1.500,00

- 2 position number (continuous)
- 3 description Material / Service
- 4 invoiced amount
- 5 invoiced unit
- 6 price per unit and total value
- 7 currency (cf. ISO code, e.g. EUR, CHF, USD)
- 8 payment conditions
- 9 **if applicable:** delivery conditions regarding **INCOTERMS**

**Change to Purchase Order** 0099 / ABC / 23456789

Send your invoice to: **10**

**[DB company]**  
c/o Deutsche Bahn AG, DB SSC DE  
Elisabeth-Schwarzhaupt-Platz 1  
10115 BERLIN  
DEUTSCHLAND

**10** invoicing address